

April 21, 2009

## Seneca Yacht Club Party Reservations

Private parties of 25 people or more require registration with the Social Chairperson who will keep a calendar of all events held on the premises. Contact should be initiated by the sponsor at least two weeks in advance.

During the sailing season, SYC reserves the right to reject applications for parties that would limit use by the club membership significantly on weekends or holidays.

The Social Chairperson will reserve the necessary facilities at the club and assist the sponsor with arrangements for vendor services, if required, and the use of the propane grill, if needed. Please CONTACT the Social Chairperson to arrange for specific needs of your party (e.g., the Club's gas grill is locked and cannot be accessed without a Board key).

The sponsor of the party is responsible for the conduct of the party including but not limited to cleanup, trash disposal, and alcoholic beverage control (no sales are allowed on the premises). The SYC requires obedience to all New York State and local laws regarding alcoholic beverage consumption on the SYC premises.

Reservations must be made for parties with from 25 to 200 attendees. We regret that our facilities do not allow for larger parties. To defray the expenses of the club for use of the facility the following fees will be collected:

From 25 to 50 people	\$25
From 51 to 74 people	\$50
From 75 to 125 people	\$125
Up to 200 people	\$200

In addition, a refundable damage and cleaning deposit of \$100 is required. These guidelines apply to parties sponsored by the various fleet events as well as events sponsored by individual members or outside organizations. Club-sponsored events are exempt from the fees listed above.

The Seneca Yacht Club Board of Directors reserves the right to deny any application for party reservations at its sole discretion.

Vice Commodore for Board Approval:

Christine Bennett West

585-203-7102

sailfastandtakechances@yahoo.com

Social Chairperson for Event Coordination AFTER Board Approval:

Tom Toher

315.781.1811

ttoher@hotmail.com

Please complete the form (below). Please mail the form, the required fee and deposit to:

(checks payable to Seneca Yacht Club)

Christine Bennett West

3683 Summit View

Canandaigua, NY 14424

Thank you!

The Seneca Yacht Club Board of Directors

Seneca Yacht Club Party Request Form

DATE: \_\_\_\_\_  
(The Board meets on the 3<sup>rd</sup> week of each month to review party requests)

NAME: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work: \_\_\_\_\_

Party Date Requested: \_\_\_\_\_ Alternate Date Requested: \_\_\_\_\_

Party Time Requested: \_\_\_\_\_ Party Duration (hours): \_\_\_\_\_

Number of People Attending: \_\_\_\_\_ Type of Party: \_\_\_\_\_

*Please answer the following questions: \_*

*Where, on the Club grounds, will your party be set-up?*

*Will you need to use the kitchen stove?*

*Will you need to use the Club gas grill?*

*Will you be using a caterer?*

*Will you have a tent?*